**MINUTES**

**General Meeting**

**Thursday 24th June 2021**

Venue: Zoom Teleconference

Duration: **11:00-11:37**

|  |  |  |  |  |  |  |
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| **Item** |  | | | | **Action** | **Appendix** |
| **1** | **Chairman’s Welcome and Apologies**  As detailed on the attendance list. | | | | Chair |  |
| **2** | **Licence Report**  The Secretary General reminded members that voting status is not relevant at this time.  The Treasurer reported that membership numbers are currently 16.5K when they would normally be 32-33K but this is picking up, as an individual example May 20 saw 720 licences applied for, May 21 was 1373. | | | | Treasurer |  |
| **BTC Member Organisation** | | **Registered Members** | **Voting Status** | **BTC Member Organisation** | **Registered Members** | **Voting Status** |
| **Full:** | | | | | | |
| UK ITF | | 1868 | Full | GTUK | 361 | Full |
| TAGB | | 9820 | Full | UKTA | 1097 | Full |
| BTF | | 988 | Full | UKTDC | 367 | Full |
| BITF | | 769 | Full |  |  |  |
| **Provisional:** | | | | | | |
| TTA | | 88 | Not applicable | ETF | 172 | Not applicable |
| BTMA | | 16 | Not applicable | TTF | 254 | Not applicable |
| AETA | | 458 | Not applicable | UKTI | 44 | Not applicable |
| **3** | **Approval of Minutes** | | | |  |  |
|  | Minutes of meeting held on 17th March 2021 were checked for accuracy and content and accepted as a true and accurate record:  Proposed: ETF  Seconded: AETA  For: Unanimous | | | | Chair |  |

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| **4** | **Matters Arising** |  |  |
| 4.1 | SCoT Update |  |  |
|  | KW confirmed that P Donnelly has come off the Board of SCoT.  Free BTC courses have been arranged in Edinburgh on 4th July. SCoT charge for instructor education courses. | All |  |
| **5** | **Secretary General’s Report** | Sec Gen |  |
|  | BTC Ltd have published their Return to Play guidance and updated Club Risk Assessment on the BTC website. Confirmation that training in bare feet is OK. Clarification on 18yrs+ contact and padwork – family groups only. Reports that many schools are not permitting clubs to reopen in their facilities before September. Clarification on BTC policy on refusing admittance to vaccine refusers – they should be accepted, risk is higher for themselves. |  |  |
| **6** | **Treasurer’s Reports** |  |  |
| 6.1 | **Insurance** |  |  |
|  | PII extended to 30th June 2021. £10M PII and PLI for 2021-22.  Approx £20K saving due to reduction in numbers.  No changes to policy benefits for 2021-22 policies. | Treasurer |  |
| 6.2 | **Finance** |  |  |
|  | Current account £137K compared to £187K last year, reflecting approximately £5K loss per month in memberships. | Treasurer |  |
| **7** | **ITF / Independent Liaison Officers’ Reports** |  |  |
| **7.1** | **Independent Liaison Officer** |  |  |
|  | No report. |  |  |
| **7.2** | **ITF Liaison Officer** |  |  |
|  | No report. |  |  |
| **8** | **Matters Arising – BTC Ltd** |  |  |
| **8.1** | **CEO Report** | CEO |  |
|  | KPIs still reported to SE, reflecting 40% reduction, Yr 5 funding approved, Apr-Sept received. Oct-Mar expected. New SE strategy, Uniting the Movement, outlining 4yr and 10yr plan. |  |  |
| **8.2** | **Safeguarding** |  |  |
|  | The Treasurer (Lead Safeguarding Officer) reported that BTC Ltd were successful in maintaining NSPCC Advanced Standards. We are awaiting NSPCC approval of the BTC Basic Safeguarding Awareness certificate including the SGMA logo.  Safeguarding Code in Martial Arts – application form on BTC front page.  Basic Safeguarding Awareness course in Scotland on 4th July.  Planning Basic Safeguarding Awareness course online in next couple of months.  Review of all BTC courses during the last 12 months identify that all forms need to be fully completed, with confirmation of Basic Safeguarding Awareness and evidence of First Aid qualification. |  |  |
| **8.3** | **Tutors / Registered Instructors / Coach Development** |  |  |
| 8.3.1 | Instructor Training Day | Coaching Director |  |
|  | Sat 2nd/9th October? TBC, Loughborough.  First Aid max 30  Stretching  Mental Awareness  Safeguarding  TTL  Any other relevant presentations |  |  |
| **8.4** | **UK Anti-Doping** | CEO |  |
|  | No report. |  |  |
| **8.5** | **Sport England External Audit (BDO)** |  |  |
|  | No report yet received. | Sec Gen |  |
| **9** | **Any Other Business** |  |  |
| 9.1 | TCUK (ITC) - DO  BTC and all Member Organisations to use social media platforms to publish poster promoting BTC and BT as NGB/ recognised bodies by Sport England |  |  |
| 9.2 | AGM – Sec Gen  The Secretary General reminded the members that, in view of the need to vote in Officers, a face to face meeting would be preferable to a Zoom meeting. Date to be confirmed for Hilton Hotel, first two weeks of Oct, not 20/21. |  |  |
| 9.3 | NGB COVID Guidance – KC  Confirmation given of safe conditions for U18s in TKD training. |  |  |
| 9.4 | BTC Artwork – CD  The Secretary General confirmed that the BTC poster promoting benefits of NGB membership has been posted and all Member Organisations requested to repost. |  |  |
| **10** | **Next Meeting** |  |  |
|  | Thursday 14th October 2021, 10am, Warwick Hilton Hotel, to be followed by the AGM. |  |  |