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| **Minutes:** BTC Ltd AGM |
| **Meeting Date:** Wednesday 8th July 2020 |
| **Location:** Teams Conference |
| **Time:** 12:48-12:53 |
| **Attendees:** Independent Non-Executive Chair (Casting Vote): S Kirkland  Independent Non-Executive Director (Voting): T Humphries  Non-Executive Directors (Voting): M Brunger, M Prewett, R Sergiew  Executive Directors (Non-Voting): K Beddows, T Nicholls, K Walton |
| **Apologies:** D Oliver |

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| **Meeting Notes and Agreed Actions** | **Lead Officer** | **Timeframe** | **Progress/Comments** | |
| **WELCOME AND INTRODUCTIONS** | | | | |
| The AGM immediately followed the BTC Ltd Board Meeting held 10:00-12:45 |  | | | |
| Declarations of Interest | | | | |
| No changes advised. | Chair |  |  |
| **Minutes of previous agm** | | | | |
| The Minutes of the BTC Ltd AGM held on 10th July 2019 were agreed as a true and accurate record:  Proposed: K Beddows  Seconded: L Heyes  For: Unanimous | Chair |  |  | |
| **chair’s report** | | | | |
| The Chair acknowledged the valuable work undertaken by the BTC Ltd Board, TOL and Sport England during 2019-20 and thanked the executive officers in particular for their continued activity during the COVID-19 pandemic, and to the Board generally for their attendance and support throughout. | Chair |  |  | |
| **Financial Report and accounts** | | | | |
| Accountants financial statements were presented for approval.  The Treasurer reported that the Sport England funding received does not achieve the level required for auditing. Inspected accounts therefore reflect a saving of £1.5K in accountancy fees.  The Board accepted the accountants finanial statements as a true account of BTC Ltd’s financial position.  Proposed: M Brunger  Seconded: L Heyes  For: Unanimous | Finance Director |  |  | |
| **AOB** | | | | |
| None. |  |  |  | |
| **Next Meeting** | | | | |
| To follow BTC Ltd Board Meeting July 2021**,** date and format to be confirmed. |  |  |  | |