



British Taekwondo Council

Administration

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BTC Guidance for UKAD attendance to a BTC Member Organisation Event

- Although not Olympic stylists, BTC have adopted the UKAD policies and procedures and no BTC Member Organisation representative or athlete should refuse to comply with UKAD requests for testing. It is the responsibility of the athletes and Athlete Support Personnel to be available and co-operate with the UKAD testing team. Refusal to comply could put BTC as the NGB, and Sport England funding, at risk.
- These notes to:
 - ❖ In-Competition Testing, and
 - ❖ **No Advance Notice Testing:** Sample collection that takes place with no advance warning to the Athlete and where the Athlete is continuously chaperoned from the moment of notification through Sample provision.
- When organising an event, BTC Member Organisations' Tournament Directors should ensure that there is a suitable room or area available (Doping Control Station) which, at a minimum,
- ensures the Athlete's privacy and where possible is used solely as a Doping Control Station for the duration of the Sample Collection Session. The DCO shall record any significant deviations from these criteria. Testing may be conducted between 5am and 11pm. Valid samples will meet the criteria as having Suitable Specific Gravity for analysis.
- Check the photographic identity and qualifications of UKAD Doping Control Officer(s) (DCOs) and the qualified Chaperone (trained and authorised to witness and verify the provision of the sample), whether there is a Test Distribution Plan or if Random Selection will be made, samples to be taken (urine or blood), the qualifications of the Blood Collection Officer (BCO) (if relevant), the sample collection equipment and whether athletes being tested include Minors.
- The athlete should be the first person to be informed that they have been selected for sample collection. There are exceptions for athletes who are Minors or who have Impairments, in which case a third party will be notified.
- The UKAD DCO should, if requested, confirm the Chain of Custody of samples from being taken until they reach the testing laboratory.
- Confirm the event running order, the whereabouts of the selected athletes and agree the timeframe and arrangements for test samples to be taken. Generally, it should occur at the end of the Competition in which the Athlete is competing or as close as possible to the end.
- The athlete and/or BTC Member Organisation representative should check with the UKAD DCO as to the notification of test results, positive or negative, ie timescale, method of communication, athlete, BTC Member Organisation representative.

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Excerpt from the World Anti-Doping Code International Standard January 2017

5.4 Requirements for notification of Athletes

5.4.1 When initial contact is made, the Sample Collection Authority, DCO or Chaperone, as applicable, shall ensure that the Athlete and/or a third party (if required in accordance with Article 5.3.8) is informed:

- a) That the Athlete is required to undergo a Sample collection;
- b) Of the authority under which the Sample collection is to be conducted;
- c) Of the type of Sample collection and any conditions that need to be adhered to prior to the Sample collection;
- d) Of the Athlete's rights include the right to:
 - i. Have a representative and, if available, an interpreter accompany him/her, in accordance with Article 6.3.3(a);
 - ii. Ask for additional information about the Sample collection process;
 - iii. Request a delay in reporting to the Doping Control Station for valid reasons; and
 - iv. Request modifications as provided for in Annex B – Modifications for Athletes with impairments.
- e) Of the Athlete's responsibilities, including the requirement to:
 - i. Remain within direct observation of the DCO/Chaperone at all times from the point initial contact is made by the DCO/Chaperone until the completion of the Sample collection procedure;
 - ii. Produce identification in accordance with Article 5.3.4;
 - iii. Comply with Sample collection procedures (and the Athlete should be advised of the possible Consequences of Failure to Comply); and
 - iv. Report immediately for Sample collection, unless there are valid reasons for a delay, as determined in accordance with Article 5.4.4.
- f) Of the location of the Doping Control Station;
- g) That should the Athlete choose to consume food or fluids prior to providing a Sample, he/she does so at his/her own risk;
- h) Not to hydrate excessively, since this may delay the production of a suitable Sample; and
- i) That any urine Sample provided by the Athlete to the Sample Collection Personnel should be the first urine passed by the Athlete subsequent to notification, i.e., he/she should not pass urine in the shower or otherwise prior to providing a Sample to the Sample Collection Personnel.

5.4.2 When contact is made, the DCO/Chaperone shall:

- a) From the time of such contact until the Athlete leaves the Doping Control Station at the end of his/her Sample Collection Session, keep the Athlete under observation at all times;
- b) Identify themselves to the Athlete using the documentation referred to in Article 5.3.3; and
- c) Confirm the Athlete's identity as per the criteria established in Article 5.3.4. Confirmation of the Athlete's identity by any other method, or failure to confirm the identity of the Athlete, shall be documented and reported to the Testing Authority. In cases where the Athlete's identity cannot be confirmed as per the criteria established in Article 5.3.4, the Testing Authority shall decide

whether it is appropriate to follow up in accordance with Annex A – Investigating a Possible Failure to Comply.

5.4.3 The Chaperone/DCO shall have the Athlete sign an appropriate form to acknowledge and accept the notification. If the Athlete refuses to sign that he/she has been notified, or evades the notification, the Chaperone/DCO shall, if possible, inform the Athlete of the Consequences of refusing or failing to comply, and the Chaperone (if not the DCO) shall immediately report all relevant facts to the DCO. When possible the DCO shall continue to collect a Sample. The DCO shall document the facts in a detailed report and report the circumstances to the Testing Authority. The Testing Authority shall follow the steps prescribed in Annex A – Investigating a Possible Failure to Comply.

5.4.4 The DCO/Chaperone may at his/her discretion consider any reasonable third party request or any request by the Athlete for permission to delay reporting to the Doping Control Station following acknowledgment and acceptance of notification, and/or to leave the Doping Control Station temporarily after arrival, and may grant such permission if the Athlete can be continuously chaperoned and kept under direct observation during the delay.

For example, delayed reporting to/temporary departure from the Doping Control Station may be permitted for the following activities:

a) For In-Competition Testing:

- i) Participation in a presentation ceremony;
- ii) Fulfilment of media commitments;
- iii) Competing in further Competitions;
- iv) Performing a warm down;
- v) Obtaining necessary medical treatment;
- vi) Locating a representative and/or interpreter;
- vii) Obtaining photo identification; or
- viii) Any other reasonable circumstances, as determined by the DCO, taking into account any instructions of the Testing Authority.

5.4.5 The DCO or other authorised Sample Collection Personnel shall document any reasons for delay in reporting to the Doping Control Station and/or reasons for leaving the Doping Control Station that may require further investigation by the Testing Authority. Any failure of the Athlete to remain under constant observation should also be recorded.

5.4.6 A DCO/Chaperone shall reject a request for delay from an Athlete if it will not be possible for the Athlete to be continuously observed during such delay.

5.4.7 If the Athlete delays reporting to the Doping Control Station other than in accordance with Article 5.4.4 but arrives prior to the DCO's departure, the DCO shall decide whether to process a possible Failure to Comply. If at all possible the DCO shall proceed with collecting a Sample, and shall document the details of the Athlete's delay in reporting to the Doping Control Station.

5.4.8 If Sample Collection Personnel observe any matter with potential to compromise the collection of the Sample, the circumstances shall be reported to and documented by the DCO. If deemed appropriate by the DCO, the DCO shall follow the requirements of Annex A – Investigating a Possible Failure to Comply, and/or consider if it is appropriate to collect an additional Sample from the Athlete.

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