



# British Taekwondo Council

## Administration

192 High Street, West Drayton




Middlesex. UB7 7BE ENGLAND


Tel: 01895 459949 • Fax: 01895 430257



Email: admin@tkdcouncil.com • Website: www.tkdcouncil.com

## MINUTES General Meeting Thursday 10<sup>th</sup> February 2022

Venue: Zoom  
Time: 11:00am-12:00 noon

Item		Action	Appendix			
1	<b>Chairman's Welcome and Apologies</b> The Chair (DO) advised that apologies had been received from Maxene Higginson, Roy Oldham and Michael Prewett.	Chair	 BTC Attendance Register.pdf			
2	<b>Licence Report</b> The Treasurer confirmed that the status of member organisations remains static whilst we still recover from the Covid-19 pandemic.	Treasurer	 Continuous Report 31012022.pdf			
	<b>BTC Member Organisation</b>	<b>Registered Members</b>	<b>Voting Status</b>	<b>BTC Member Organisation</b>	<b>Registered Members</b>	<b>Voting Status</b>
<b>Full:</b>						
	UK ITF	2025	Full	GTUK	804	Full
	TAGB	14185	Full	UKTA	1546	Full
	BTF	1466	Full	UKTDC	796	Full
	BITF	906	Full			
<b>Provisional:</b>						
	TTA	192	Not applicable	ETF	389	Not applicable
	BTMA	50	Not applicable	TTF	386	Not applicable
	AETA	393	Not applicable	UKTI	56	Not applicable
3	<b>Approval of Minutes</b>					
	Minutes of meeting held on 14 <sup>th</sup> October 2021 were checked for content and accuracy, and accepted as a true record of the meeting: Proposed: ETF Seconded: UKTA For: Unanimous	Chair	 BTC%20Minutes%20141021%20FINAL.docx			
4	<b>Matters Arising</b>					
4.1	SCoT Update					
	BTC no longer have any representatives on the SCoT Board. <b>It was agreed</b> that the Secretary General will write to Sport Scotland to request that BTC, recognised by UK Sport, Sport England, Sport Scotland, Sport NI and Sport Wales as the	Sec Gen				

	<p>NGB for Taekwondo in the UK, with member clubs in Scotland, be included by way of minutes etc of Sport Scotland activities. BTC have in the past, and continue to do, offer safeguarding, first aid and other CPD courses to facilitate the safe delivery of Taekwondo in Scotland and throughout the UK.</p>		
4.2	TANI Update	Sec Gen	
	No updates to report.		
4.3	ITC	KB	
	<p>As will be reported under BTC Ltd business, the restructuring of BTC Ltd to ensure continuity as an NGB in light of the changes resulting from Sport England recognition of TOL, BTC Ltd and BT, will result in only BTC Ltd and BT being recognised by Home Country Sports Councils. ITC's application to Sport England will not be reviewed until 2023, and the consideration will include a review of what can they offer that is different or better than what BTC Ltd and BT offer.</p>		
4.4	University Groups and Events	CEO	
	<p>It was clarified that TKD students <b>can</b> attend such events, but not BTC officers or Member Organisation representatives.</p> <p>It was reported that a social media statement had been posted purporting that BTC prevented members attending.</p> <p><b>It was agreed</b> that BTC Member Organisations should provide photos and reports of their members' participation and success at the recent British Universities event for these to be posted on BTC social media.</p>	All Member Organisations, BTC Social Media team	
4.5	Safeguarding/Updates to BTC website – Parents in Sport Week and other	CEO	
	<p>The BTC Lead Safeguarding Officer advised the meeting that Parents in Sport Week is held during the first week of October annually. Any photos and reports of BTC Member Organisation club activities are welcomed to update BTC social media and website.</p>	All Member Organisations, BTC Social Media team	
5	<b>Secretary General's Report</b>	Sec Gen	
6	<b>Treasurer's Reports</b>		
6.1	<b>Insurance</b>	Treasurer	
	<p>Professional Indemnity Insurance expires 30<sup>th</sup> June 2022. The number of members per Member Organisation determines the fees paid. All Member Organisations were thanked for their great efforts in driving up membership through the Return To Play procedures implemented as pandemic restrictions were eased. The Treasurer also highlighted that organisations with 1000+ members at the beginning of April 2022 will be entitled to a seat on the BTC Ltd Board in the restructuring detailed under BTC Ltd business.</p>		 <b>Treasurers Report 31012022.pdf</b>

6.2	<b>Finance</b>	Treasurer	
	<p>Finance reports since the last meeting had been circulated to all BTC Member Organisations prior to this meeting.</p> <p>Memberships now standing at 23194 compared with 18782 in February 2021.</p> <p>Financial position is positive, Zoom meetings have significantly reduced costs and a hybrid of Zoom and face-to-face meetings will continue to assist in the future.</p> <p>There being no questions arising, <b><u>the financial reports were accepted.</u></b></p>		 <b>FINB1012022</b> <b>New.pdf</b>
<b>7</b>	<b>ITF / Independent Liaison Officers' Reports</b>		
<b>7.1</b>	<b>Independent Liaison Officer Report</b>	RS	
	No updates to report.		
<b>7.2</b>	<b>ITF Liaison Officer Report</b>	GM	
	<p>Events were advised as follows:</p> <p>ITF RYS European Championships, Croatia, end March 2022</p> <p>ITF PW European Championships, early April 2022</p> <p>ITF CJH World Championships, The Netherlands, end July 2022</p>		
<b>8</b>	<b>Matters Arising – BTC Ltd</b>		
<b>8.1</b>	<b>CEO Report</b>	CEO	
	<p>Confirming the unanimous decision taken at the last meeting, the CEO reiterated that TOL have been granted 1 year to support BT and BTC gain/retain NGB status. BDO audit identified that TOL was unnecessary if each organisation was fit for purpose and worked directly with Sport England as NGBs. BTC Ltd's preference was for TOL to remain but BT pushed for the direct status.</p> <p>To retain NGB status, whether or not BTC Ltd apply for Sport England funding, BTC Ltd and BTC must become a single identity to comply with the new Code of Sports Governance (Tier 3). The necessary reorganisation will provide a Board seat for each Full Member and a seat for Provisional and School Members to ensure that all members are included and have a voice. This will be achieved by incorporating the BTC Constitution into the BTC Ltd Articles of Association. With the exception of three current Directors, all others have reached the end of their maximum term of office on the current Board and the new Board will have to be in place by 31/03/2022,</p> <p>The question regarding the selection of the representative for Provisional and School Members clarified that the representative would be democratically elected and bring the consensus of the group to the Board; this would not be achieved by proportional representation.</p>		 <b>BTC Report 2021.pdf</b>
<b>8.2</b>	<b>Safeguarding</b>	Finance Director	
	The Lead Safeguarding Officer advised that BTC Ltd will be subject to the Framework Audit on 28 <sup>th</sup> April 2022.		

<b>8.3</b>	<b>Tutors / Registered Instructors / Coach Development</b>		
8.3.1	BTC Tutor Updates/Registered Instructor Courses 2022	CEO/FD	
	<p>Course dates, mainly by Zoom, will be posted on the BTC website: Basic Safeguarding Awareness, TTL, NWG Awareness of Child Exploitation, Equity, Risk Assessment and Safer Recruitment. First Aid will be held at Hinckley in April and include components on Concussion and Child Resuscitation. Association TTL Tutors will receive update training. BTC Tutors must include Basic Safeguarding Awareness when delivering Registered Instructor courses face-to-face or by Zoom.</p> <p>Members were advised that the Minister of Sport is concerned about the dangers of concussion. This will affect all contact combat sports. BTC Member Organisations should be proactive in reporting incidents at competitions and in classes, review risk assessments and training for referees</p>		
8.3.2	Instructor Training Day		
	BTC members were asked to advise of suitable venues large enough to host the BTC Instructor Training Day in September 2022. A large hall with 4 or 5 meeting rooms will be required.	All BTC Member Organisations	
8.3.3	BTC Coaching/Instructing Award	Coaching Director	
	No updates to report.		
<b>8.4</b>	<b>UK Anti-Doping</b>	CEO	
	No updates to report. Current rules published on the BTC website.		
<b>9</b>	<b>Any Other Business</b>		
9.1	<p>W Brown advised members that the IOC has dropped its current Transgender Policy as it is not fit for purpose. The Lead Safeguarding Officer (Finance Director) will raise a query at an NSPCC CPSU meeting tomorrow (11<sup>th</sup> Feb).</p> <p>The BTC policy details safe testosterone levels for competition but the policy needs to be reviewed for club activities and inclusion of all groups which identify as LGBTQ+</p>	<p>Finance Director</p> <p>Finance Director/ INED (Governance)</p>	
9.2	BTC will respond to the Sport England invitation that BTC promote the Safeguarding Code in Martial Arts. BTC Club instructors need to identify their Club Welfare Officer and Safeguarding policy links on their club website and complete a simple application form. Clubs should publish the certificate and logo on their website, and they will be identified on the Sport England map of Safe Clubs.		
9.3	C Davies asked whether a video of the BTC Instructor Training session delivered by a physiotherapist via Zoom is available? The Coaching Director will check whether it was recorded.	Coaching Director	
9.4	KB to discuss with Chris Davies a student's letter around training within a UKTDC club.	Finance Director	



10	<b>Next Meeting</b>		
	Thursday 17 <sup>th</sup> March 2022, 11am Zoom call		