



Minutes: BTC Ltd Board Meeting

Meeting Date: Thursday 10th February 2022





Location: Zoom

Time: 10:00-11:00


Attendees: Meeting Chair: Dave Oliver (Acting)
 Independent Non-Executive Director (Voting): Terry Humphries
 Non-Executive Directors (Voting): Matthew Brunger, Ron Sergiew, Lee Heyes, Dave Oliver
 Executive Directors (Non-Voting): Kevin Beddows, Trevor Nicholls, Kenny Walton

Apologies: Michael Prewett

Guests: None

No	Meeting Notes and Agreed Actions	Lead	Due Date	Supporting Documents
	WELCOME AND INTRODUCTIONS			
	In the absence of an Independent Non-Executive Chair, Dave Oliver took the chair. Apologies were received from Michael Prewett.	Chair		 BTC%20Ltd%20attendance%20register.doc
	Declarations of Interest			
24	None declared; no updates to register required.	Chair		 DOI FPP SM Register 041219.pdf  6.8 BTC Ltd Declaration of Interest
	Minutes of Last Meeting			
25	Minutes of the BTC Ltd Board Meeting held on 13 th October 2021 were checked for content and accuracy, and accepted as a true and accurate record of the meeting: Proposed: D Oliver Seconded: L Heyes For: Unanimous	Chair		 BTC%20Ltd%20Minutes%20131021.docx











ACTIONS ARISING				
8	<p>BTC Ltd Articles of Association:</p> <p>The BTC Ltd Articles of Association will be updated after today’s meeting and lodged with Companies House. The changes refer to the resignation of the INEC, Simon Kirkland, and Special Resolutions related to the changes required for BTC Ltd and BT Ltd to stand alone in their NGB and funding partner relationships with Sport England when TOL is dissolved.</p> <p>10/02/22:</p> <p>Further to the unanimous vote at the last meeting, the Board was advised that the Articles of Association must be further changed to incorporate the BTC Constitution and ensure they fit with the national Code of Sports Governance (appended). The CEO advised that the terms of office for directors mean that all current directors, excepting M Brunger, T Humphries and D Oliver, complete their (maximum) two 4-year terms of office on 31st March 2022. The Executive Officer posts, CEO, Financial and Coaching Directors, will become ex-officio and new Board members need to be recruited or appointed in line with the new Articles with effect from 1st April 2022.</p> <p>The CEO shared a diagram and explained a proposed restructure for the organisation. The Board agreed that further work needs to be done on this proposal before it is presented to the BTC Council to assure all members that the changes are essential to retain NGB status, whether BTC seek Sport England funding or not, and that they will have a voice on the Board. The CEO reminded the Board that BTC Ltd is well-regarded by Sport England in terms of our development to date, our policies and procedures (eg Advanced Safeguarding standards and instructor accreditation), and our commitment to the new Code of Governance.</p> <p>This being the overriding matter of importance, discussion precluded addressing the remaining agenda prior to the BTC Council Meeting following at 11am. A BTC Board Meeting will be convened before the end of March to review progress and complete the agenda.</p>	CEO	End March 2022	 <p>A Code for Sports Governance pub Dec :</p>
		CEO	End Feb 2022	



9	<p>TANI:</p> <p>In a Zoom call with Keith Farrell, the CEO and CD clarified their understanding in regard to KF's position supporting TANI, specifically his discontent with the lack of response he has received to issues and concerns raised regarding TKD in Northern Ireland. KF has assured BTC that as and when TKD clubs in NI are effectively represented and recognised by SportNI, he will withdraw from his current position.</p> <p>Action: BTC will resubmit their application to Sport NI for recognition if the draft Constitution, detailing GB & NI and Pathways for TKD Athletes to represent either Ireland or GB in international events, is agreed and adopted.</p>	CEO		
13	<p>Risk Management</p> <p>It was agreed that M Prewett be asked to lead an Operations and Governance Risk Sub-Committee which will review and update the BTC Ltd Risk Register.</p> <p>The Finance Director with the current TOL INED (Finance) will review and update the Financial aspect of the BTC Ltd Risk Register.</p>	MP FD	End Nov 21 End Nov 21	
23	<p>The BTC website will, within the next couple of days, be updated to include a dynamic and engaging front page to attract people outside as well as inside BTC. All BTC Member Organisations are requested to provide images, video and reports of events to populate the panels. It is hoped that this, linked with the social media promotions via each Member Organisation as well as the BTC FB and Instagram, may reach a broader audience, open conversations, and increase membership.</p>	DO		
SELF ASSESSMENT – CODE OF GOVERNANCE				
26	<p>Code of Governance</p>	CEO		
28	<p>Service contracts</p> <p>Nasstar (Blue Chip/GCI) – IT licences and support – update.</p>	FD		



29	Risk Management	MP		 BTC Ltd Risk Register Jul 2020.xls
30	Policies and Procedures	CEO		
STRATEGY UPDATE				
31	CEO Report	CEO		
32	Safeguarding	FD		
33	Safeguarding Code in Martial Arts	FD		
34	UK Anti-Doping	CEO		
FINANCIAL REPORT				
35		FD		 Bank%20Jan2022.pdf  BTC%20Ltd%20%20%20Fixed%20Costs%20  BTC Report 2021.pdf  Finance Report 2021 to 2022.pdf  MISCELANIOUS.pdf  SUPPORT.pdf  Treasurer Accounts 2021 to 2022.pdf
TOL UPDATE				
36		TOL Reps		



	AOB			
	DATE OF NEXT MEETING			
	Thursday 17 th March 2022, Zoom call, 10:00am			