



Minutes: BTC Ltd AGM




Meeting Date: Wednesday 19th October 2022

Location: M40 Hotel, Warwick


Time: Following Board Meeting

Attendees: Meeting Chair: D Oliver
 Independent Non-Executive Director (Voting): T Humphries (Governance)
 Non-Executive Directors (Voting): M Prewett
 Executive Directors (Non-Voting): K Beddows, T Nicholls, K Walton

Apologies: M Brunger (available by Zoom if voting required), L Heyes, R Sergiew

Meeting Notes and Agreed Actions	Lead Officer	Timeframe	Progress/Comments
WELCOME AND INTRODUCTIONS			
The Chair welcomed Directors attending and advised apologies received.	 BTC Ltd AGM attendance register.pdf		
Declarations of Interest			
No updates to the Register were declared.	Chair		 6.8 BTC Ltd Declaration of Interest
MINUTES OF PREVIOUS AGM			
The Minutes of the BTC Ltd AGM held on 13 th October 2021 had been circulated to Directors to check content and accuracy. No feedback had been received and are <u>accepted as true records of the meetings.</u>	Chair		 BTC Ltd AGM Minutes 131021.docx



CHAIR'S REPORT			
<p>In the absence of an Independent Non-Executive Chair, the meeting Chair thanked the Directors and Executive Team for their work throughout the past year. This has been recognised in the nomination, by the TOL Chair, of the BTC Ltd Board for the Chartered Governance Institute 'Governance Project of the Year' Award. BTC have been shortlisted for the award along with BP, Guys and St Thomas NHS Foundation Trust, Legal & General, Santander Asset Management U.K. Ltd, Shell PLC.</p> <p>The new Articles of Association detail the constitution of the Board and Management Services of BTC Ltd, which obviates the need for any nominations for Council positions at the BTC AGM to be held tomorrow, Thursday 20th September 2022. The BTC General and Annual General Meetings tomorrow will be the final meetings under those titles. BTC Member Organisations and all licenced members will in future attend Management Services meetings, with eligible BTC Member Organisations represented on the BTC Ltd Board by a Non-Executive Director and all other BTC Member Organisations collectively represented on the Board by a duly elected Non-Executive Director.</p>	Chair		
FINANCIAL REPORT AND ACCOUNTS			
<p>The Finance Director presented the Accountants financial statements. These accounts were agreed by all those present.</p> <p>The Board confirmed the decision at the General Meeting earlier on this date that a reserve be arranged in the event of redundancies.</p>	Finance Director		 2022 Accounts - British Taekwondo C
AOB			
<p>Board Vacancies</p> <p>Two BTC Member Organisations have so far nominated suitable candidates for consideration. BTC await receipt of completed paperwork, CV and Skills Matrix, to be able to progress these applications.</p>			



<p>No responses have yet been received for the advertised INEC and INED vacancies.</p> <p>Current Board members will remain in place until end March 2023. K Beddows will tender his resignation from the Board and be employed in the Membership Services Team. T Nicholls, K Walton and L Heyes will come off the Board end March 2023 as their tenure finishes. T Nicholls and K Walton will join the Executive Team as CEO and Training Officer respectively. M Prewett, R Sergiew, M Brunger and T Humphries remain on the Board.</p> <p>The BTC Ltd Board and operational team will work to achieve compliance with the Tier 3 criteria of the 2021 Code of Sports Governance to maintain our NGB status. BTC Ltd are currently undertaking the assessment process to become Sport England Systemic and Finance Partners for the 2023-27 Strategy Period, supporting Sport England's 10 year plan for 'Uniting the Movement'.</p>			
NEXT MEETING			
October 2023, following BTC Ltd Board Meeting			