

Independent Non-Executive Director

- *Location:* Nationwide
- *Organisation:* British Taekwondo Council Limited (BTC)
- *Salary:* Dependent upon role and responsibilities; expenses paid
- *Closing Date:* Fri 29th April 2023 | Board & Executive

British Taekwondo Council (BTC) seek to appoint **Independent Non-Executive Directors** with expertise in the following areas:

- supporting Board development,
- managing succession of key Board roles, and
- have demonstrable experience and impact in the areas of strategy and leadership development, governance, finance and business development.

Role and Responsibilities

- Contribute to the development of a 10 Year strategy, 4 Year business plan, company values and policies and to maintain a positive culture across the organisation.
- Contribute to meetings of the Board and, ensuring that through the Executive team, CFO in particular, all members receive accurate, timely and clear financial information to enable sound decisions, effective monitoring and the provision of suitable advice to take place.
- Assist the CEO and Financial Director in preparing for meetings to:
 - Ensure that sufficient time is allowed for discussion of significant issues, encouraging active engagement by all Board members
 - Identify, and ensure adequate steps are taken to address any potential conflict of interest
- Together with Board colleagues, CEO and Financial Director, act between meetings to ensure Board decisions are acted upon.
- Support the Board's annual evaluation of its own performance and periodic external evaluation, prioritise and oversee implementation of any actions required to improve the performance of the Board or of any of its members.
- Support the building of effective strategic partnerships in support of the organisation and its aims.
- Assist the Board in communications with stakeholders to ensure it is transparent and effective.

Person Specification

BTC are looking for progressive, knowledgeable, collaborative and enthusiastic individuals who share our aim to increase physical activity by participation in an inclusive sport underpinned by safe facilitation and the ethics of a martial art which reflect the Nolan Principles, in England, Northern Ireland, Scotland and Wales. Please be aware that appointment as a Non-Executive Director may at this time, or in the future, include the role of Independent Non-Executive Chair.

We encourage applications from all qualified individuals. For both roles, the Board would like to better reflect the diversity of members within Taekwondo and so those from under-

represented backgrounds are particularly encouraged to apply. We are open to candidates looking to take on their first board role.

How to Apply

Email your CV and short covering letter, including details of two professional referees together with a brief statement of their relationship to you and over what period of time they have known you. Referees will not be contacted without your prior consent.

email@tkdcouncil.com by 12noon, Friday 29th April 2023.

Interviews will be held by Zoom week beginning 16th May 2023.

For an informal conversation on the role with the CEO, please email Trevor Nicholls at the address above.