



British Taekwondo Council

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British Taekwondo Council – Board Meeting Summary

Meeting Date: Wednesday 2 July 2025
Format: MS Teams | Time: 09:35–12:05

The British Taekwondo Council (BTC) Board met to review governance, safeguarding, strategy, finance, and ongoing national programmes. The meeting was quorate, with apologies noted.

1. Governance & Board Updates

- Previous minutes (5 March 2025) were unanimously approved.
- Steven Fedor (ATUK) was formally ratified as a Nominated Director, effective 13 May 2025.
- Member Organisations BTF and GTUK confirmed they currently do not wish to nominate Board representatives.
- A Finance Champion role will be explored through NOMCOM, following the recent skills matrix review.

2. BTC Championships – June 2025

A verbal report highlighted:

- Lower competitor numbers than previous years.
- Strong representation from WT-style clubs.
- Reusable water bottles issued as part of BTC's ESG initiative.
- No safeguarding issues or major injuries.
- Event delivered a profit of approximately £11,000 and secured £2,000 sponsorship.

3. Policies, Risk & Compliance

- The Risk Management & Internal Controls Policy was reviewed; a full deep-dive into risk appetite, tolerance and strategy was approved due to evolving governance needs.
- ESG remains a standing item; experiences from Championships will inform future refinements to the ESG Action Plan.
- Updates were provided on the Strategic Risk Register, including new risk considerations from updated SWOT analysis.
- Discussion began on forming potential Stakeholder Engagement or Taekwondo Delivery Committees.



- Annual Governance Statement inserted into audited financial statements.
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4. People, EDI & Training

- Equality, Diversity & Inclusion (EDI) updates were received; work continues with Sport England's consultant on Moving to Inclusion.
 - Board Appraisal outcomes were noted, identifying development needs in strategy, risk, and stakeholder engagement.
 - Board Induction documentation and Member Mini-Biographies are to be completed ahead of the AGM.
 - Staff & Member Organisation Survey will be extended to Board Members to increase participation.
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5. Safeguarding & Welfare

- No safeguarding incidents were reported.
 - Plans to coordinate safeguarding training with British Taekwondo (BT) depending on their new Board members' requirements.
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6. Membership Services

- Membership Services update received; final sign-off of Service Level Agreement (SLA) between BTC and Membership Services deferred to the next meeting.
 - Drafting work continues on the Memorandum of Understanding (MOU) for Member Organisations.
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7. Finance

- BTC bank balances (as of 27 June 2025):
 - Reserve: £108,859.51
 - Current: £67,103.91
 - Sport England payment of £54,726 received.
 - No new long-term financial commitments. Audit work continues.
 - The Board did not approve the proposed one-off remuneration payment related to Tier 3 compliance work.
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8. Strategy & CEO Update

Key CEO points included:

- Continued engagement with BUCS, BSTF, BUTL and UK-wide stakeholders.
 - Ongoing discussions with BT regarding Kukkiwon branding commitments.
 - Strategy presentation completed and being uploaded to the BTC website.
 - Membership numbers stable, but national initiatives required to boost growth.
 - BTC supporting Sport England's This Girl Can / Touch Gloves initiatives.
 - Workforce Governance & National Registration Scheme remains a priority.
 - Successful delivery of BTC Championships celebrated.
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9. Horizon Scanning

- Updates provided on upcoming DBS/PVG regulation changes effective September 2025.
 - Notices of summer international events: TAGB World Championships (Glasgow) and ITF Championships (Barcelona).
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10. Next Meetings

- 15 October 2025 (AGM) – remote format agreed
- 17 December 2025
- 11 March 2026
- 8 July 2026
- 14 October 2026 (AGM)