BRITISH TAEKWONDO COUNCIL

INTERNAL CONCERNS FLOW CHART

Are you concerned about the behaviour of a staff member/volunteer

Yes

Is it serious poor practice / an alleged breach of the code of ethics and conduct (refer to Code of Conduct)

Yes

The Club Children's/Designated Officer will deal with it as a misconduct issue

If concerns remain, refer to the appropriate individual senior to this person

Disciplinary Committee Investigation

Possible Outcomes of Hearing:

- No case to answer
- Warrants advice/warning as to future conduct/sanctions
- Further training and support needed
- Referral to Independent Safeguarding Authority barred list
- Suspension

Appeals Committee

Could it also be child abuse?

Yes

Report concerns to the Club Designated Officer (Unless -see below) who must then ensure the safety of the child and other children. This person will then refer concerns to the BTC (who may involve the police). This officer should also inform the Governing Body Children's/Designated Officer.

If the allegation / concern raised relates to the Club's Children's/Designated Officer, refer directly to the appropriate individual senior to this person who will facilitate referral of the concerns to social services who may involve the police.

In all cases ensure the appropriate Governing Body Children's/Designated officer is contacted.

Possible outcomes:

- Police/HSCT enquiry -joint protocol interview
- Criminal proceedings
- Referral back to Disciplinary Committee
- Possible civil proceedings