BRITISH TAEKWONDO COUNCIL

Safeguarding – Protecting Children Policies and Procedures

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SAFEGUARDING - PROTECTING CHILDREN AND VULNERABLE ADULTS POLICY AND IMPLEMENTATION PROCEDURES CHECKLIST

The British Taekwondo Council Safeguarding - Protecting Children and Vulnerable Adults Policy and Implementation Procedures will only be effective if all instructors, coaches, officials, staff and volunteers in the British Taekwondo Council own and understand them. This checklist is designed for Member Associations to facilitate this process:

- Identify designated child protection officer (CPO) ❑
- Add CPO name and contact details to procedure ❑
- Ensure CPO attends training on child protection and updates that training regularly ❑
- Ensure instructors/coaches/volunteers have a copy of child protection procedures ❑
- Ensure that instructors/coaches/volunteers know what to do if they have concerns about a child ❑
- Ensure all existing instructors/coaches/volunteers who have contact with children and vulnerable adults have relevant DBS Disclosures ❑
- Ensure that new staff/volunteers who have contact with children and vulnerable adults have relevant DBS Disclosures before they start work ❑
- Ensure that the premises conform to health and safety guidelines ❑
- Ensure that any letting arrangements are bound by contracts that include an agreement to adhere to the host organisation's child protection procedures ❑