BRITISH TAEKWONDO COUNCIL

Safeguarding – Protecting Children Policies and Procedures

Version	Author	Date	Review Date
1	K Beddows	February 2014	February 2017
2	D Sutherill	February 2017	February 2020
3	D Sutherill	December 2019	December 2022
4	D Sutherill	October 2022	October 2025

SELF DISCLOSURE CONCERNS PROCEDURE

If a volunteer wishes to assist in any part of the Taekwondo club's activities and this involves minimum contact with children then they will be asked by the Instructor or Welfare Officer to complete a Self Disclosure form.

If there are no issues or concerns regarding the Self Disclosure form then permission will be given to participate in the given role.

If there are concerns then the following procedures, set out in the system as:

Green No Concerns

Amber Discussing Concerns

Red Concerns upheld and position refused

should be adhered to.

If an Instructor/Club Welfare Officer has a concern about the information on a Self Disclosure, then Amber stage of the procedure will become active. The concerns must then be discussed with their Association Safeguarding Officer, if it is agreed that the concern is valid then the applicant will be requested to complete an Enhanced DBS check via the BTC Lead Safeguarding Officer, if they still wish to assist in club activities.

If the DBS confirms the concerns then the case is referred to the Case Management team to be reviewed and assessed, the outcome of this should be either Green light accepted with guidelines in place or Red light application refused.